

**IATCI IMPLEMENTATION GROUP**  
**15th MEETING**  
**SYD/Sydney 02-03 December 2003**  
**MEETING AGENDA FOR DAYS 1 - 2**

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**CONFERENCE / TRAVEL PREPARATION FOR EACH PARTICIPANT:**

**1. Check-in link inventory**

The check-in link inventory **MUST** be completed before the meeting starts.

**2. Address List**

As there have been quite a number of changes to participants over recent times and we have not always been kept up-to-date with them, each carrier/supplier **must** supply no more than two names and their full contact and postal details. These should be provided at the meeting or sent beforehand to:

Leonie Kriebel (KLM)	Leonie.Kriebel@klm.nl
Steen Jensen (SAS)	Steen.Jensen@sas.dk
Monika Kretschmer (LH)	Monika.Kretschmer@dlh.de

**3. VISA**

Participants may need a visa to enter Australia.  
This information can be obtained from TIMATIC.  
If any doubts, please check this out yourself.